

RICOH Smart Integration

Workflows



Get your documents where they need to go — fast

Your Ricoh copier can do a whole lot more than copy. It can help you improve productivity by automating time-consuming document workflows that involve several related steps or multiple destinations. RICOH Smart Integration Workflows simplifies multi-step workflows and routes your documents to local folders and supported cloud accounts.

Now you can get your documents where they need to go, in the right format and with the right file name, helping you get the most from your multifunction printer (MFP) — no need for new hardware, software or infrastructure.

It's easy to get started: just add RICOH Smart Integration Workflows to your RICOH MFP, and you'll be working smarter within minutes.

Why Smart Integration Workflows?

- Improves productivity by automating multi-step workflows and routing to multiple destinations, including local folders and cloud accounts
- It's affordable — no new hardware, servers, IT support or maintenance required
- It's easy to get started — your Ricoh multifunction printer is already capable of doing all of this, and more

Smart Integration Workflows



Scan to folders and cloud accounts — in the right format

Say goodbye to scanning, emailing to yourself, saving to a folder, converting and then uploading files. Instead, scan files directly into a local folder or a supported cloud account (such as Box™, Dropbox™ or Google Drive™). Convert hardcopy documents to usable formats with optical character recognition (OCR) and deliver your document with logical file naming.

Quickly route documents using QR codes

Quickly auto-route documents with the help of QR codes. You can scan documents with embedded QR codes and route them to the right location. You can also print a cover sheet with an embedded QR code and place it on top of each document you want to scan for automatic routing, folder/file creation and naming.

Simplify mobile printing

Printing from a tablet or smartphone should be easy for you and your guests — and now it is. You get simple, efficient, secured mobile printing — with no need for complex print drivers or infrastructure. Protect your confidential information with secured document release, which requires a print release code to be entered before your document is printed.

Get more from your MFP

Smart Integration Workflows is the perfect pairing for RICOH Intelligent MFPs. Capabilities are delivered via the cloud, so it's easy and affordable to get started. There's no capital expenditure, onsite servers or special software to implement.

Activate Smart Integration today

These Smart Integration solutions are available by subscription:

- Essentials
- Connectors
- Workflows
- Advanced Workflows

Contact your Ricoh sales representative to ask a question, get a quote or learn about available FREE trial opportunities.

Optional add-ons

RICOH Smart Integration solutions can expand to fit your unique needs. If your industry or business processes require additional functionality or features, our optional Smart Integration add-ons have you covered:



Device Enhancement add-on

Help protect document privacy with device-level authentication (including card authentication). Send documents to a secured print queue and release from any device in the group when ready. View device counters and stay on top of toner replacements with device management tools. Understand how devices are being used with utilization reporting features.



Healthcare add-on

Reduce manual data entry errors and improve staff productivity. Automatically create a new DrChrono patient record by scanning a driver's license. Add consent forms, referrals and other documents to a patient's EHR record in a single step — no need to scan to a PC, save and upload in multiple steps.



Legal add-on

Improve law firm productivity by automating mundane manual tasks. Easily prepare documents for court e-filing in the appropriate file formats and sizes. Automatically give scanned documents unique identifiers with Bates Stamping — just set the starting number.

RICOH
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www.ricoh-usa.com

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